



ASSOCIATE DEGREE NURSING PROGRAM

RNSG 1244

NURSING SKILLS II

Spring 2022

Dr. Shelley Diviney, DHSc
Vice President, Academic & Student Affairs

Patricia Dusek, MSN, RN
Program Coordinator, ADN Program

Patricia Dusek, MSN, RN
Interim Program Chair, ADN & Vocational Nursing

Samantha Resecker, MSN, RN
Simulation Lab Chair, ADN & Vocational Nursing

Laura Pena, BSN, RN
Assistant Professor, ADN Program

Dr. Kimberly Sanders Hebert, DNP, MSN-NE, RN
Associate Professor, ADN Program

Dr. Deborah Smith, EdD, DNP, MSN, MBA, RN
Associate Professor

RNSG 1244

**Brazosport College
Division of Health Professions
Associate Degree Nursing Syllabus
RNSG 1244, Spring 2022**

Instructor Information

Instructor: Laura Pena, BSN, RN

Office: HS 100-D

Office phone number: 979-230-3558

Cell: GroupMe app (not for use after 9pm or before 6am)

Email address: laura.pena@brazosport.edu

Office hours: Posted on office door. *Appointments may be requested via email. Please allow 1 to 2 business days for email responses. Emails may not receive response until next business day if after 5pm or Friday, Saturday, or Sunday.*

Instructor: Dr. Kimberly Sanders Hebert, DNP, MSN-NE, RN

Office: HS 100-E

Office phone number: 979-230-3472

Cell: GroupMe app (not for use after 9pm or before 6am)

Email address: kimberly.hebert@brazosport.edu

Office hours: Posted on office door. *Appointments may be requested via email. Please allow 1 to 2 business days for email responses. Emails may not receive response until next business day if after 5pm or Friday, Saturday, or Sunday.*

Instructor: Dr. Deborah Smith, EdD, DNP, MSN, MBA, RN

Office: HS 100-J

Office phone number: 979-230-3188

Cell: GroupMe app (not for use after 9pm or before 6am)

Email address: deborah.smith@brazosport.edu

Office hours: Posted on office door. *Appointments may be requested via email. Please allow 1 to 2 business days for email responses. Emails may not receive response until next business day if after 5pm or Friday, Saturday, or Sunday.*

Course Information

Course name: Nursing Skills II

Course number: RNSG 1244

Classroom: Sadler building, Rooms 111/122/126

Class day(s) & time: Monday & Wednesday (1300-1600)

Catalogue Course Description

CIP 5138010014

Study of the concepts and principles necessary to perform intermediate or advanced nursing skills and demonstrate competent performance of nursing procedures. Emphasis on knowledge, judgment, skills and professional values within legal/ethical framework. **Credit Hours:** 2 (1 lecture, 4 lab)

Prerequisite: All courses in the ADN program must be taken in a prescribed sequence. See the program description in [Associate Degree Nursing \(A.D.N.\)](#) of this catalog.

Required skill level: College-level reading and writing.

Prerequisites

The ADN program organization and course sequencing utilizes a block curriculum. Nursing curriculum follows Texas Board of Nursing published curriculum. Prerequisite courses provide a foundation for nursing courses. The nursing curriculum progresses from simple to complex.

Required skill level: College-level reading, writing and math.

Textbook and Course Material Information

Required

Taylor, C., Lynn, P., & Bartlett, J. (2019). CoursePoint+ Fundamentals of nursing: The art and science of person-centered care (9th. ed.).

ISBN 978-1-975123-90-1

Bristol, T. & Sherrill, K. (2019). Nurse think for students: The notebook (3rd ed.). Waconia: NurseTim Inc

ISBN 978-0-9987347-6-7

Bristol, T. & Sherrill, K. (2019). Nurse think for students: Conceptual clinical cases. Waconia: NurseTim Inc

ISBN 978-0-9987347-7-4

“Required course materials are available at the Brazosport College bookstore, on campus or online at <http://www.brazosport.edu/bookstore>. A student of this institution is not under any obligation to purchase a textbook from the college bookstore. The same textbook is/may also be available from an independent retailer, including an online retailer.”

Changes to the syllabus may be made at any time at the discretion of the faculty. Student will be notified of the change. Student acknowledgement of the change(s) will be obtained in written form and retained in student permanent file.

COURSE OBJECTIVES

Course specific competencies and learning outcomes flow from Program Outcomes. Program outcomes are the Differentiated Essential Competencies (DECs), defined and published by the Texas Board of Nursing. (DEC) are defined in four categories; 1) Member of the Profession, 2) Provider of Patient-Centered Care, 3) Patient Safety Advocate, and 4) Member of the Health Care Team. Integral to program and course outcomes are the QSEN Competencies. The QSEN competencies are integrated with DEC competencies throughout the nursing curriculum; progressing from simple to complex.

III. (DEC) Patient Safety Advocate: (QSEN) Patient Safety and Quality Improvement

A licensed nurse (LVN or RN) who promotes safety in the patient and family environment by: following scope and standards of nursing practice; practicing within the parameters of individual knowledge, skills, and abilities; identifying and reporting actual and potential unsafe practices; and implementing measures to prevent harm. The BSN-educated RN is also prepared to be a patient safety advocate for populations and communities.

B. Implement measures to promote quality and as safe environment for patients, self, and others.

Knowledge

1. Principles of patient safety including safe patient handling

- (1) Identify factors that affect safety in a person's environment. (Chp 27)
- (2) Use safe patient handling and movement techniques and equipment when positioning, moving, lifting, and ambulating patients. (Chp 27)
- (3) Utilize principles of body mechanics when appropriate.
 - b. Management of the patient environment for safety. (Chp 33)
- (4) Assess body alignment, mobility, and activity tolerance, using appropriate interview and assessment skills. (Chp 33)

2. Methods for promoting safety in the patient care environment consistent with current standards and guidelines, including accurately identifying patients.

- (1) Describe strategies to decrease the risk for injury in the home. (Chp 27)
- (2) Describe nursing interventions to prevent injury to patients in healthcare settings. (Chp 27)
- (3) Describe health-teaching interventions to promote safety for each developmental stage. (Chp 27)

3. Role in safety and risk management for patients and others.

- (1) Identify patients at risk for injury. (Chp 27)
- (2) Describe specific safety risk factors for each developmental stage. (Chp 27)
- (3) Identify alternatives to using restraints. (Chp 27)
- (4) Utilize the nursing process to care for a patient at risk for injury. (Chp 27)

Clinical Judgement & Behaviors

2. Accurately identify patients

- (1) **SKILLS LAB – ALL SKILL PROCEDURES** (see skill check-off sheets)

3. Safely perform preventative and therapeutic procedures and nursing measures including safe patient handling.

- (1) Use safe patient handling and movement techniques and equipment when positioning, moving, lifting, and ambulating patients. (Chp 27)
- (2) **SKILLS LAB – ALL SKILL PROCEDURES**

STUDENT RIGHTS AND RESPONSIBILITIES

1. Education is a cooperative effort between the expertise of the Faculty and willingness of the student to learn.
2. The Nursing Faculty believes that you, the student, have certain rights when you enroll in the Nursing Program as well as responsibilities.

You have a right to:

1. Accurate, organized, relevant, cohesive and quality nursing education and materials.
2. Faculty who are knowledgeable, clinically experienced, up-to-date, and able to communicate information effectively.
3. Quality classroom instruction that is punctual, clearly communicated, stimulating, and presented in a positive learning environment that is free of bias and/or hazards.
4. Quality clinical instruction that is safe, provides a variety of experiences, and guides you toward effective nursing practice.
5. Fair, impartial, and prompt evaluation of your performance, both theory and clinical.
6. Support services to facilitate your participation in the learning process.
7. Regular availability of your Faculty (scheduled office hours) for advice and assistance with academic or clinical matters.

You have a responsibility to:

1. **Be in charge of your own learning** (which includes adherence to the Brazosport College Associate Degree Nursing Program attendance policies). Commit yourself to learning nursing theory and practice through whatever means necessary for you. Be aware of your strengths as a learner and learn to live with or overcome your weaknesses. Be an active participant in all learning experiences.
2. Learn from the expertise and knowledge of the Faculty. Be prepared for all classes and clinical experiences, submit all assignments as scheduled.
3. Attend class promptly and regularly. Be attentive to classroom activities, avoid talking out of turn, conversing with friends, or sleeping during a classroom presentation.
4. Follow accepted standards of behavior for nurses as well as Brazosport College codes and standards for behavior on and off the campus. Be prompt and reliable for all assignments and activities.
5. Remember that you are a guest in the clinical agency and demonstrate appropriate social manners.
6. Learn and abide by the agency's clinical policies and procedures. Remember that the primary responsibility of the staff nurses is patient care, not monitoring or instructing you.
7. Allow sufficient time for the Faculty to grade assignments with fairness and thoughtfulness. Make appointments with Faculty to discuss grades, issues and concerns.

LEARNING STRATEGIES

Learning strategies used in the course may include lecture, unfolding case studies, demonstrations, simulation, large and small group work and discussion, web-based activities, exams, quizzes, models, and computer software programs to enhance student learning.

EMAIL

Students are expected to USE and check their Brazosport College email address **at least twice daily**. Your Brazosport College email is the official form of communication. Other email address formats are unacceptable and unreliable. Important information will be conveyed to students via email. Students are responsible for contacting **Information Technology at (979) 230-3266** and reporting problems with email or college issued computers. Problems with email do not excuse any student from information conveyed via college email.

COURSE REQUIREMENTS, EVALUATION METHODS, AND GRADING CRITERIA

COURSE REQUIREMENTS

Preparation for Class, Assignments, and D2L

1. **Students are expected to complete all assignments prior to class and be prepared to participate in classroom discussion.**

BRAZOSPORT COLLEGE has a writing center to assist students as needed with written assignments.

2. All assignments are due on the date and time designated by faculty. Assignments are considered late if not submitted by the specified time and due date.
3. The American Psychiatric Association (APA) Publication Manual is the selected style manual for nursing programs. All required written work must be formatted in APA style, typed and error free.
4. **Desire to Learn (D2L)** is the course platform for course resources.
5. IF assignments are scheduled for submission via D2L, the course schedule will specifically indicate D2L submission.
6. Assignments include complete instructions, evaluation criteria, and due date with time.
7. The D2L time clock is the official clock used for due date and time stamp.
8. Students must have access to a home computer with reliable internet access. Students must purchase a 1080p webcam (webcams that are part of a laptop are acceptable as long as they are 1080p).

Academic Honesty Policy

Brazosport College assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct including academic honesty. The principle of academic honesty is that all work presented by you is yours alone. Academic dishonesty including, but not limited to, cheating, plagiarism, and collusion shall be treated appropriately. Please refer to the Brazosport College Student Guide and the ADN Student Handbook for more information. The BC Student Guide is available online at <http://www.brazosport.edu>.

Academic dishonesty violates both the policies of this course and the Student Code of Conduct. In this class, any occurrence of academic dishonesty will be referred to the Dean of Student Services for prompt adjudication and may result in failure in this course and program dismissal. Sanctions may be imposed beyond your grade in this course by the Dean of Student Services.

Attendance

Regular attendance is mandatory. Excessive absenteeism will result in course failure and program dismissal.

1. Faculty may prohibit students from entering class once the door is closed until the next break. This includes virtual classrooms.
2. Faculty may impose point deductions from final grades for tardy occurrences or other classroom specific guidelines, as detailed in course syllabi.
3. Students are expected to attend all classes and required events. Participation is integral to learning. Students must use discretion in missing class.
4. Students are required to notify instructor regarding class absence **ahead** of time via EMAIL.
5. **There is no leave of absence in nursing or any health professions program. Students must be conservative in use of absences/tardiness.**
6. During inclement weather or other emergency, the student must make decision regarding safe travel. If Brazosport College's President closes campus, nursing classes will not meet. The BC college home page is the source for campus closing information. If college is open and student does not attend class, the student is absent.
7. Students must not bring infants or children to class or other program events, such as conferences, seminars or workshops.

8. Students retain sole responsibility for all class content information regarding material or activities during an absence.
9. Students will be counseled and if warranted will be placed on probation with consequences listed for the next occurrence.
10. In extraordinary circumstances, the Program Coordinator may consider extenuating circumstances and allow a student meeting all other programs and course requirements to continue.
11. The Program Coordinator initiates withdrawal of any absent student who ceases to attend classes without withdrawing from courses. The student may receive a failing grade for all courses they are enrolled in.

Student Withdrawals

1. Brazosport College reserves the right to request at any time the withdrawal or dismissal of any student whose health, conduct, clinical performance, patient safety and/or scholastic records indicate that it would be inadvisable for the student to continue with the program.
2. Course withdrawal policies follow published college policies and program policies in the current Associate Degree Nursing Student Handbook.
3. Voluntary withdrawal requires written notification by the student. This notification must be submitted to the Program Coordinator and it must include the reasons for withdrawing.
4. Courses dropped on or before semester census date are not recorded on student transcripts. Course withdrawals received after census date and before withdrawal deadline each semester are recorded on student transcripts as a course grade of W. The **last date to withdraw from this course is 03/31/2022.**
5. Students who have registered and paid for courses are considered enrolled until the student officially withdraws by submitting a withdrawal form to the registrar and Program Coordinator. Ceasing to attend class does not terminate enrollment. The student is liable for returning and repaying financial aid, scholarships, or any funds provided to the student.
6. Because withdrawal from classes affects enrollment in other courses, insurance eligibility, financial aid, and veteran's benefits; prior to finalizing withdrawal, students are advised to consult with Financial Aid Office and/or Veteran's Coordinator.

EVALUATION METHODS

Content mastery is assessed through computerized exams, quizzes, written assignments, normed assessments, critical thinking activities, and application via patient scenarios.

GRADING CRITERIA

Course Grade

The final grade for this course is derived from the following components:

Exams (3)	60%
Final Exam (1)	30%
Chapter Quizzes/Assignments	10%
Skill Check-off Activities	Pass/Fail

Course average grade scale

The Brazosport ADN Program uses the following grading scale for overall course grades

A = 92-100 B= 84-91 C= 78-83 D=70-77 F= 69 or below

- **Final course average less than 78% = course failure.**

Exam Policy

1. Students **earn** grades. Grades are not deserved or given. Grades are not inflated or curved. Students with grade dependent scholarships are responsible for earning required grades. Faculty members will

not inflate or adjust grades or provide special assignments for students with scholarship or other financial return based on grades. Requesting faculty members to adjust grades is considered unprofessional behavior.

2. If the exam is online, it will occur in a synchronous manner at the time and date on the course schedule. All students must take the exam at the designated time/date. NO EXCEPTIONS. All books, papers, computers, purses, phones, hats, drinks, food, gum, and other identified items must be not permitted during testing. No items are permitted on desks during exams, except pens/pencils and a blank sheet of paper. Calculators may be allowed at faculty discretion.
3. For online proctored exams: Once an exam begins, the student may not exit the exam. Instructors will be monitoring exam exits and they will be treated as academic dishonesty. Exams are timed at **1.5 minutes per question, 3 minutes per question if calculations are required.** No extra time is allowed. Once the time runs out the exam will shut down. Any questions not answered will not be given credit. Students may **NOT** pause or exit the exam once it begins. Extra time is not awarded. All exams must be taken using D2L. Zoom proctoring with a webcam is required for every exam. If a student encounters a technical difficulty at any time, they must immediately email the lead instructor and notify them of the specific issue experienced with a screenshot if possible. Once the instructor has been emailed and made aware of the issue with the exact time of the issue, the student may attempt to open the exam back up and resume the exam.
4. For on campus exams: Students should be in seat or ready at computer lab and prepared to begin exams **at least 10 minutes before start time.** All books, papers, computers, purses, phones, hats, drinks, food, gum, and other identified items are not permitted in the computer testing lab. No items are permitted on desks during exams, except pens/pencils and a blank sheet of paper. Calculators may be allowed at faculty discretion.
5. Talking is not permitted and will be treated as academic dishonesty. Students with questions or computer issues should raise their hand and wait for the faculty member proctor.
6. Once an exam begins, no student may enter the exam room without permission from faculty. No extra time is allowed for late students. Faculty have the right to close the classroom door and deny admission to late students.
7. Students may **NOT** leave the room once exam begins. Students needing to leave must be accompanied or will be denied re-entry. Extra time is not awarded.
8. Students completing exams should exit quietly and leave area and return to class at time specified by faculty. Classroom management is up to lead faculty. Faculty are not to be compared.
9. Do not email or call faculty for early grades.

Exam Review

1. Exams are graded and evaluated after close of exam.
2. After comprehensive review and analysis, grades are posted. Exam grades are generally posted (ready) at beginning of subsequent class meeting.
3. Verbal challenges during live test review are not acceptable. Any unprofessional behavior will halt the live review.
4. Exam review may or may not be done during class time. Review format is left to faculty.
5. Students challenging exam questions must submit via email the question being challenged (in general terms, not photographed or written down) and supporting evidence from a professional resource indicating that not only is your answer correct, but that it's also the "most correct." Challenges must be submitted **within 24 hours** of grades being posted. Challenges are NOT accepted for final exam questions.

Make Up Work

1. Students absent from scheduled exams or absent on days when skill check-offs are completed, must notify course faculty **prior** to absence (if reasonable), and schedule a make-up exam.
2. Absence does not excuse or relieve a student from deadlines.

3. Online chapter quizzes, if missed, will **not** be made up and the student will earn a zero on the missed quiz. No late work will be accepted.
4. It is expected that students purchase required resources in a timely manner. Assignments missed because of unpurchased resources will receive a grade of zero.
5. Nursing students are expected to take examinations at the regularly scheduled time.
6. In the event a student is absent when an exam is administered, it is the student's responsibility to contact the faculty to schedule a make-up test. **If no make-up is scheduled, the student earns a ZERO for the exam.**
7. Make-up assessments will be administered per faculty preference. Some faculty may require students to schedule testing time in the Learning Center. Students must abide by Learning Center rules.
8. Exams must be made up the day the student returns to class. The student is responsible for scheduling a time to take the exam per individual course syllabi guidelines.
9. Makeup exams must not be completed during scheduled class hours.
10. If the exam is not completed according to guidelines, the student earns a zero.

Remediation Requirements

1. Remediation is required in the event the course grade average or individual exam grade is below 78. **Students will not be allowed to sit for the subsequent exam if they have not completed the exam counseling requirement.**
2. In addition to completing the required remediation, students earning less than 78% must schedule a meeting with the course instructor within one week to discuss the exam. **Any student who has not met with the instructor for required remediation will not be allowed to sit for the next scheduled exam and will earn a grade of zero on that exam.**

Skills Competency

Performance outcomes will be evaluated using simulated practice. Requirements for each skill performance are specified on skill checklists. The skill checklist form must be presented to the evaluating instructor at the time the skill is performed. There is a grade or action specified. This grade or action requirement must be met in order for the student to pass the skill. This grade is NOT averaged into the overall grade. Students will be allowed **three opportunities** to successfully perform the skills. Students must pass all required skills to pass the course.

Skills Check-off Activities

Students must successfully pass the following nursing skills in order to be successful in this course:

- IV start (instructor led)
- Sterile dressing (peer led)
- Central line dressing change (instructor led)
- Trach suction (instructor led)
- EKG interpretation
- Ostomy care (peer led)

Additional peer led skills may be necessary at the discretion of the instructor.

Students purchase supplies and equipment necessary for simulated practice and skill performance. Students must have all mandated supplies and equipment during practice and skills competency evaluation. Failure to have supplies during practice or evaluation will result in consequences determined by situation and instructor.

The following items should be brought daily to class: textbook/CoursePoint+, Nurse Think Notebook, notecards, and pens/pencils. Once vital signs are being learned a stethoscope and blood pressure cuff will also be required.

If student is absent the day the skill competency evaluation is scheduled the student is responsible for scheduling a time for evaluation the day they return. Skills competency evaluation will be scheduled at the instructor's convenience. If student fails to schedule the missed evaluation as described, the student may be ineligible to demonstrate competency thus failing the course.

ADDITIONAL POLICIES

Student Conduct

Students are expected to be aware of and follow the Brazosport College Student Code of Conduct. Students have violated the Code if they “fail to comply with any lawful directions, verbal or written, of any official at BC.” Lawful directions include precautions and requirements taken to prevent the spread of COVID-19 at Brazosport College. Students who do not follow safety requirements, including the wearing of a mask, may be removed from class by their instructor and referred to the Dean of Student Services.

Transitional Education and Supplemental Instruction Resources

Appointments for tutoring must be made with Pat Jeffreys, SI Coordinator/Tutor Training and Nursing Department, at [979-230-3322](tel:979-230-3322) or pat.jeffreys@brazosport.edu.

Statement of Equal Opportunity

It is the policy of Brazosport College not to discriminate on the basis of gender, disability, race, creed, color, age, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

Students with Disabilities

Brazosport College is committed to providing equal education opportunities to every student. BC offers services for individuals with special needs and capabilities including counseling, tutoring, equipment, and software to assist students with special needs. For student to receive any accommodation, documentation must be completed in the Office of Disability Services. Please contact Phil Robertson, Special Populations Counselor at 979-230-3236 for further information.

ADA Statement

The Associate Degree Nursing Program complies with college policies regarding rights of individuals with disabilities. Applicants and students must notify the college of disabilities. The purpose of ADA is to provide a clear and comprehensive national mandate for elimination of discrimination against individuals with disabilities, to provide clear, strong, consistent enforceable standards addressing discrimination, to ensure the Federal government plays a central role in enforcing standards established in this act on behalf of individuals with disabilities. (1991) An individual with a disability is a person who has a physical or mental impairment that substantially limits a “major life activity,” or has a record of such impairment, or is regarded as having such impairment. A qualified individual with a disability is one who meets essential eligibility requirement for the program or activity offered by a public entity with or without reasonable accommodation. (ADA 1630.20) Essential functions are those functions the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation. (ADA 1630.20). Reasonable accommodation: “Change in the way things are customarily done that will enable an individual with a disability to enjoy equal opportunities.” (ADA 1620.20)

Performance requirements are basic activities a student must be able to complete in a reasonably independent manner. A student who poses a direct threat to health or safety of others or themselves does **not** meet clinical and skills competencies required by Vocational Nursing Program. A “direct threat” is

defined as a significant risk to health or safety of others that cannot be eliminated or reduced to acceptable levels by modification of policies, practices or procedures, by provision of auxiliary aids or services. Determination is made on an individual basis. Nursing students must be fully able to comply with program Critical Core Attributes throughout entire program (See Critical Core Attributes).

Title IX Statement

Brazosport College faculty and staff are committed to supporting students and upholding the College District's non-discrimination policy. Under Title IX and Brazosport College's policy FFDA (Local), discrimination based on sex, gender, sexual orientation, gender identity, and gender expression is prohibited. If you experience an incident of discrimination, we encourage you to report it. While you may talk to a faculty or staff member at BC, please understand that they are "Responsible Employees" and must report what you tell them to college officials. You can also contact the Title IX Coordinators directly by using the contact information below. Additional information is found on the Sexual Misconduct webpage at www.brazosport.edu/sexualmisconduct.

Kelli Forde Spiers, Director, Student Life and Title IX Coordinator

Office J-117D; 979-230-3355; kelli.fordespiers@brazosport.edu

Victoria Young, HR Coordinator and Deputy Title IX Coordinator

Office C-114; 979-230-3303; victoria.young@brazosport.edu

HIPAA

Students are accountable and responsible for maintaining strict confidentiality of patient information.

Breach in confidentiality results in disciplinary action and possible dismissal from the nursing program.

Patient confidentiality includes oral, written and electronic communication. The Health Insurance Portability and Accountability Act (HIPAA), is a Federal law which prohibits unauthorized disclosure of private patient information. HIPAA provides both civil and criminal penalties for violations that range from fines of \$250,000 and 10 years in prison.

Students should inform family members of the program's privacy policy. Student information of any kind is not discussed or released to any family member. Family, friends, children, relatives, or any other non-program related persons are NOT permitted at college, in class, at clinical, or at any other program event, unless specifically invited.

COVID-19 Statement

At Brazosport College, all of us, including faculty, staff and students, share a common goal this fall semester, to keep our classes running in the safest manner possible and avoid any disruption to your progress in achieving your educational and career goals. To that end, we ask and encourage you to conduct yourself in the following manner while on campus this semester:

- Every day, perform a self-health check prior to coming to campus and stay home if sick.
- To the greatest extent possible, maintain your distance between you and other students, faculty, and staff while on campus.
- Wear a properly fitted face covering over your mouth and nose while indoors on campus. If you do not have a mask, they will be available to you in all classrooms this fall.
- Practice good hygiene, washing your hands regularly and/or using hand sanitizer.
- The most effective way to protect yourself from Covid-19 is through vaccination. The vaccine is readily available and at no cost to you. Vaccine

information and availability can be found at
<https://brazosport.edu/coronavirus/vaccine/>.

If at any time this semester you begin to experience Covid symptoms, or if you are exposed to someone who has tested positive for Covid-19, please take the following steps:

- Stay home if you're feeling sick and minimize your contact with others.
- Alert the College by completing the Covid-19 Exposure Report Form online at <https://brazosport.edu/coronavirus/report/>. Be sure to provide accurate contact information, including a working phone number that you will answer.
- After submitting the report, you will be promptly contacted by a member of our Rapid Response Team, who will ask you some specific questions about your situation and provide you with guidance moving forward.
- If it is determined that you should not come to class, your instructor will be notified. **Please know that your instructor will consider course adjustments and potential make-up work only if your case has been reported to Brazosport College, and they've been notified by our response team.** Your instructor will work with you to determine how to manage any make-up work.

The Community Health Network (CHN) Clinic at Brazosport College (located in BC Central B-Wing) is scheduled to be open from 8 AM to 6 PM Tuesday through Thursday during the Fall 2021 semester. While walk-ins are available, your visit will be easier if you pre-register by creating an account at www.mychn.org. In addition to providing health and behavioral services, CHN also provides COVID vaccinations and testing. All insurance is accepted and healthcare is provided on a sliding scale including no cost for those who need it.

Throughout the semester, please regularly check the College's Covid-19 information page at <https://brazosport.edu/coronavirus/>, where the latest updates and guidelines will be posted. As members of the BC community, all of us share a responsibility to each other to be as safe as possible.

ADDITIONAL RESOURCES

Information about the Library is available at www.brazosport.edu/~lib/Information.htm or by calling 979-230-3310.

Writing Center

Located within the Student Success Center (second floor of the main building above the counseling and registration office) is the Brazosport College Writing Center. The Writing Center provides drop-in tutoring Monday – Thursday 9 am – 8 pm and Friday 9 am – noon. Online tutoring and other times are available by appointment. The Writing Center can assist with brainstorming, organizing and developing paragraphs, understanding professors' directions, learning about MLA or other styles, learning how to avoid plagiarism, improving mechanics, using Microsoft Word, becoming an even stronger writer, and much, much more. Check out our growing collection on handouts, videos, and other online resources, too.

Math Center

Located within the Student Success Center (second floor of the main building above the counseling and registration office) is the Brazosport College Math Center. The Math Center provides drop-in tutoring Monday – Thursday 9 am – 8 pm and Friday 9 am – noon. The Math Center can assist with transitional

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math, college algebra, trigonometry, accounting, statistics, calculus, and every other math course offered at the college. Check out our growing collection on handouts, videos, and other online resources, too.

The Student Services provides assistance in the following:

Counseling and Advising	979-230-3040
Financial Aid	979-230-3294
Student Activities	979-230-3355

To reach the Information Technology Department for computer, email, or other technical assistance call the Helpdesk at 979-230-3266.



Get the information you need – when you need it. Click <http://geni.us/BRAZO> to install **BC Connect** on your mobile device to receive reminders, explore careers, map your educational plan, be in the know about events, find out about scholarships, achieve your goals and much more.



Syllabus Receipt Acknowledgement

RNSG 1244 – Nursing Skills II

I received and read the syllabus, course requirements, required text, equipment, and materials for RNSG 1244 – Nursing Skills II

My questions have been answered and clarified. I will seek clarification if needed. I understand there are no verbal contracts. Instructors may change the syllabus as needed to meet course and program outcomes. I am accountable and responsible for all syllabus information.

Student print name / date

Student sign name / date

Retained in Student Permanent File